



**between friends**  
connecting · growing · belonging

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## Volunteer Agreement Form

By participating as a volunteer, I agree to the following conditions:

- I understand my position description and will execute my duties to the best of my abilities.
- I will follow Between Friends' Policies and Procedures as outlined in the Policies and Procedures handbook emailed to me and/or given to me at training.
- I agree to make personal safety a top priority and will promptly report any unsafe conditions or concerns to the Volunteer Coordinator.
- I will not disclose confidential information that I will be exposed to through my volunteer role. Between Friends volunteers are responsible for maintain the confidentiality of all proprietary or privileged information to which they are exposed to while volunteering within the agency. It is essential that all information, whether read, heard, or observed be treated as confidential during and after your commitment with Between Friends.  
**Initials: \_\_\_\_\_**  
*Failure to maintain confidentiality may result in termination of your position with Between Friends.*
- I understand that interviews and/or visuals, with or without my name, may be used in any lawful Between Friends presentations for community education, awareness, and fundraising purposes. I grant permission to Between Friends to use interviews, photographs, and/or videos of me in these instances as well as on social networking websites, including, but not limited to, Facebook, Twitter, Instagram, and YouTube, representing Between Friends.  
**Initials: \_\_\_\_\_**  
*If this clause is not initialed, the volunteer has not granted permission to use their interviews and/or visuals. The volunteer is responsible for reminding any photographers of this situation and excusing themselves from being in photographs or videos.*  
**Note: Between Friends management are the only individuals granted permission to carry out the above paragraph.**
- I give permission to Between Friends to give a reference on my behalf for the purposes of validating experience, qualifications, and references, including information contained in my personnel file with Between Friends; as a volunteer, staff, or both.  
**Initials: \_\_\_\_\_**

**I have read and fully understand and agree with the contents of this Agreement.**

If the Volunteer is under the age of 18:

Parent/Guardian Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Volunteer Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Volunteer Coordinator: \_\_\_\_\_ Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_