

Between Friends Camp Bonaventure Team Leader Position (North East Camps & Day Trippers)

Between Friends provides quality social, recreation, and development opportunities so that people with disabilities can connect, grow, and belong. As a charitable organization, we rely on the efforts of our personnel to help provide safe and inclusive programming for our participants. Between Friends is an equal opportunity employer. Between Friends thoroughly screens all applicants initially and on an on-going basis.

Between Friends Camp Bonaventure creates a summer full of excitement, friendship and fun. Children and youth thrive at Between Friends Camp Bonaventure. They are encouraged to challenge and develop their abilities through canoeing, sailing, swimming, and many other exciting activities and adventures. Camp Bonaventure typically operates on a staff to participant ratio of 1:4 and can accommodate participants with a 1:1 to 1:6 ratios.

Day Trippers offers our participants the opportunity to participate in a day camp setting participating in similar activities as Camp Bonaventure, while ensuring the activities are age and socially appropriate for adults.

Team Leader – 1 Position Available

The Team Leader is responsible for supporting, mentoring, and supervising 5 Group Leaders on their team. Our North East Camps will take place at the Genesis Centre for the month of July and will have campers ages 6 – 17. Day Trippers is for our adult members between the ages of 18 – 24 years of age and will take place at Camp Bonaventure.

Duties & Responsibilities	<ul style="list-style-type: none"> • Supervising and mentoring Group Leaders and Volunteers (minimum 4 each week) • Provide ongoing feedback and recognition to Group Leaders and Volunteers, and ensure that appropriate evaluations are completed in a timely manner • Ensuring all program activities are planned with the highest standard of quality and safety; this will include but is not limited to; age appropriate, variety of activities, adaptable to different abilities, will include extra activities/backup plans in the event of unforeseen changes (i.e. downtime, weather, facility closure, etc.) • Providing the highest standard of camper care and supervision • Ensure the medical safety of participants is a priority by ensuring the necessary and proper Medication Administration is completed with appropriate documentation, as per the policy of Between Friends • Attend all training opportunities and staff meetings as set by the Personnel Coordinator; including orientation and training week and one Mid-Summer training session on a Saturday in July (date to be confirmed) • Compile a detailed End of Summer Report, which is due at the end of the contract • Positively represent Between Friends when in public and at various internal or external events and activities • Other duties as requested by the Summer Supervisor and Personnel Coordinator
Time Requirements	<ul style="list-style-type: none"> • Start Date: June 17, 2019; End Date: August 24, 2019 • Training is mandatory. Team Leader Training and Camp Wide Training will run from June 17 – June 28, Mid-Summer Training occurs halfway through the summer (date to be confirmed)



	<ul style="list-style-type: none"> • A full day of CPI Training is mandatory and will occur prior to the week of June 17th • Camp runs Monday through Friday from 8:30 am – 5:00 pm; no overnights are required in this position • Staff recognition event at the End of Summer – date to be confirmed • End of Summer Camp Clean-Up is mandatory for all Team Leaders and will occur on Saturday, August 24
Skills & Qualifications	<ul style="list-style-type: none"> • Experience working with people with disabilities • Experience supervising a group of people • Experience working in a day camp setting • Strong attention to detail and able to multi-task • Ability to take initiative and try new things • Experience in high stress environments is considered an asset • Strong communication and leadership skills is required • Ability to quickly and independently problem solve in high stress situations • Knowledge in adapting activities for people with disabilities and inclusion strategies • Must be physically able to apply proper lifting techniques, assist with wheelchair transfers and be able to physically support participants • Must be able to participate in all camp activities • Due to the length of the contracts, all summer employment positions will be expected to fulfill the entire contract dates including training <p><u>Absolutely no vacation time will be allowed</u></p>
Application Requirements	<ul style="list-style-type: none"> • Must be 18 years of age or older on or before the contracted start date • Must pass a Screening Process including a Backcheck search and an Intervention Record Check completed by Alberta Human Services • Must have an interview conducted by the Personnel Coordinator and designate • Must be able to provide proof of current Standard First Aid and CPR certification, Level C prior to the start date • Must submit a minimum of 2 professional references • Application deadline is: Sunday, March 10, 2019 at 11:59 pm
Benefits	<ul style="list-style-type: none"> • Starting wage: \$15.75 per hour • Staff shirt provided • After successful completion of the contract, a Reference Letter is available by request • Invitation to the Awards Ceremony & AGM (Annual General Meeting)

If you would like to apply for this position, please send your resume and cover letter to opportunities@betweenfriends.ab.ca by Sunday, March 10, 2019 at 11:59 pm.

We appreciate all applications, but only those being selected for an interview will be contacted.

No phone calls, please.

Please be sure to state in the subject line the job title that is listed with each posting.

If you are applying for more than one position, you can apply using one cover letter - listing the positions you are interested in applying for in the cover letter. If you are a returning staff applying for the same position as last year, please state in the subject line "RETURNING". Once we review your application, our Personnel Coordinator will contact you to set up an interview.

New: If you are returning to the same position, you may be asked to re-interview for the position. If you have any questions or need further clarification, please contact our Personnel Coordinator,



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