

## Between Friends Adventurers Vacationers Group Leader Position

Between Friends provides quality social, recreation, and development opportunities so that people with disabilities can connect, grow, and belong. As a charitable organization, we rely on the efforts of our personnel to help provide safe and inclusive programming for our participants. Between Friends is an equal opportunity employer. Between Friends thoroughly screens all applicants initially and on an on-going basis.

Adventurers is a summer program available for adults ages 18 and older who would like to participate in structured social and recreational group activities. Adventurers programs are customized to different interests ranging from city tours and rafting trips to relaxing mountain retreats and themed activities. The program is divided into two streams: Day Trippers and Vacationers. Vacationers offer our participants the opportunity to participate in weeklong, weekend or day trips; programming starts in June 2019 (exact date to be announced).

| <b>Vacationers Group Leader – 6 Positions Available</b>  |  |
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| <i>The Vacationers Group Leaders are responsible for the direct care and supervision of up to 10 participants.</i> |  |
| <b>Duties &amp; Responsibilities</b>   | <ul style="list-style-type: none"> <li>• Providing support to the Team Leader</li> <li>• Responsible for the direct care and supervision of up to 10 participants</li> <li>• Planning and implementing high quality camp activities; inclusive to all abilities</li> <li>• Providing the highest standard of personal care and support to participants</li> <li>• Effectively managing and supporting participants with behavioural challenges</li> <li>• Supervising and mentoring Volunteers</li> <li>• Communicating with parents/guardians throughout each session</li> <li>• Attend all training opportunities and staff meetings as set by the Personnel Coordinator; including orientation and training week and one Mid-Summer training session on a Saturday in July (date to be confirmed)</li> <li>• Positively represent Between Friends when in public and at various internal or external events and activities</li> <li>• Other duties as requested by their Team Leader, Summer Supervisor, and Personnel Coordinator</li> </ul> |
| <b>Time Requirements</b>   | <ul style="list-style-type: none"> <li>• <b>Start Date: May 27, 2019; End Date: August 24, 2019</b></li> <li>• Training is mandatory. Vacationers training will run from May 27 – June 2, 2019 (tentatively). There is a mock overnight trip component which all Vacationers staff will be required to attend during the scheduled training. Mid-Summer Training occurs halfway through the summer (date to be confirmed)</li> <li>• A full day of CPI Training is mandatory and will occur during the weeks of May 27 – June 7, 2019</li> <li>• There will be four day trips, three 3-day trips, two 4-day trips, and one 5-day trip</li> <li>• Staff recognition event at the End of Summer – date to be confirmed</li> <li>• End of Summer Camp Clean-Up is mandatory for the Vacationers team; with the support of the Vacationers Leader and Summer Supervisor, a date will be decided on</li> </ul>  |



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| <b>Skills &amp; Qualifications</b> | <ul style="list-style-type: none"><li>• Experience working with people with disabilities is considered an asset</li><li>• Experience with camping is considered an asset (not all trips are camping trips)</li><li>• Ability to take initiative and try new things</li><li>• Experience in high stress environments is considered an asset</li><li>• Strong communication and leadership skills</li><li>• Knowledge in adapting activities for people with disabilities and inclusion strategies is an asset</li><li>• Must be physically able to apply proper lifting techniques, assist with wheelchair transfers and be able to physically support participants</li><li>• Must be able to participate in all activities</li><li>• Due to the length of the contracts, all summer employment positions will be expected to fulfill the entire contract dates including training</li></ul> <p><b><u>Absolutely no vacation time will be allowed</u></b></p> |
| <b>Application</b>                 | <ul style="list-style-type: none"><li>• Must be 18 years of age or older on or before the contracted start date</li><li>• Must pass a Screening Process including a Backcheck search and an Intervention Record Check completed by Alberta Human Services</li><li>• Must have an interview conducted by the Personnel Coordinator and designate</li><li>• Must be able to provide proof of current Standard First Aid and CPR certification, Level C prior to the start date</li><li>• Must submit a minimum of 2 professional references</li><li>• Application deadline is: <b>Sunday, April 7, 2019 at 11:59pm</b></li></ul>   |
| <b>Benefits</b>                    | <ul style="list-style-type: none"><li>• Starting wage: \$15.20 per hour</li><li>• Staff shirt provided</li><li>• After successful completion of a session, a Reference Letter is available by request</li><li>• Invitation to the Awards Ceremony &amp; AGM (Annual General Meeting)</li></ul>   |

**If you would like to apply for this position, please send your resume and cover letter to [opportunities@betweenfriends.ab.ca](mailto:opportunities@betweenfriends.ab.ca) by Sunday, April 7, 2019 at 11:59 pm.**  
**We appreciate all applications, but only those being selected for an interview will be contacted.**  
**No phone calls, please.**

Please be sure to state in the subject line the job title that is listed with each posting.  
If you are applying for more than one position, you can apply using one cover letter - listing the positions you are interested in applying for in the cover letter. If you are a returning staff applying for the same position as last year, please state in the subject line "RETURNING".  
Once we review your application, our Personnel Coordinator will contact you to set up an interview.

**New:** If you are returning to the same position, you may be asked to re-interview for the position.

If you have any questions or need further clarification, please contact our Personnel Coordinator, Nikki Stevens: [nstevens@betweenfriends.ab.ca](mailto:nstevens@betweenfriends.ab.ca) | 403-508-0114